# Exploration Licence Application Form

*Mineral Resources (Sustainable Development) Act 1990* (MRSDA)

Mineral Resources (Sustainable Development) (Mineral Industries) Regulations 2019 (MRSDMIR)

**All information required by regulations 13 and 14 of the MRSDMIR must be provided or the application is invalid. Section 15 of the MRSDA also sets out additional requirements for Exploration Licences.**

## Question 1. Name, address, contact phone and email address of applicant(s)

|  |  |  |
| --- | --- | --- |
| **1. Surname or Company name:** | | **ABN (if applicable):** |
|  | |  |
| **Given name(s) (if applicable):** | **Mr/Mrs/Ms (if applicable):** | **Date of birth (if applicable):** |
|  |  |  |
| **Number and street name: (Do not provide a Post Box Number. Must be registered office address if a company.)** | | |
|  | | |
| **Suburb:** | **State:** | **Postcode:** |
|  |  |  |
| **Email:** | | **Telephone:** |
|  | |  |
| **2. Surname or Company name:** | | **ABN (if applicable):** |
|  | |  |
| **Given name(s) (if applicable):** | **Mr/Mrs/Ms (if applicable):** | **Date of birth (if applicable):** |
|  |  |  |
| **Number and street name: (Do not provide a Post Box Number. Must be registered office address if a company.)** | | |
|  | | |
| **Suburb:** | **State:** | **Postcode:** |
|  |  |  |
| **Email:** | | **Telephone:** |
|  | |  |

Note: If more than two applicants please attach details on a separate page.

## Contact details for correspondence (if different from above):

|  |  |
| --- | --- |
| **Tick one:**  Applicant  Employee Agent  Note: If agent is selected, authorisation from applicant for agent to act on their behalf must be attached to application. | |
| **Name:** | **Position (if employee):** |
|  |  |
| **Address for correspondence:** | |
|  | |
| **Telephone:** | **Fax:** |
|  |  |
| **Email:** | |
|  | |
| **Project name for this tenement (optional):** | |
|  | |

Note: ALL applicants (or the authorised agent) must sign at end of application.

## Question 2: Applicant Company details

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| If the applicant is a company, attach the following items to the application.  a list of directors and company secretary of the company (including their dates of birth); and  a copy of the certificate of registration of the company or certificate of registration on change of name. |

## Question 3: Description of application area

|  |  |
| --- | --- |
| **1:100,000 Map Name(s):** | **Area (graticules):** |
|  |  |
| **Attach a map to the application which:**  is of 1:100,000 scale; and  indicates the land being applied for; and  shows graticular sections; and  is related to the Map Grid of Australia (GDA94 coordinates) | |

## Question 4: Native Title

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| If the application includes Crown land, indicate which of the following options will be utilised to comply with the Native Title Act 1993 (Cwlth, NTA) or the Traditional Owners Settlement Act 2010 (TOSA).  Excise all Crown land except those areas where native title has been extinguished (such as Roads and Road Reserves);  Comply with the Right to Negotiate provisions of the NTA;  Reach an Indigenous Land Use Agreement under the NTA;  Comply with the relevant land use activity agreement under the TOSA (where applicable).  You must answer this question if the application includes Crown land. Refer to the [Exploration Licence Application Kit](https://earthresources.vic.gov.au/licensing-approvals/mineral-licences/apply-for-an-exploration-licence/exploration-licence-application-kit) for further details. |

## Question 5: Licence term requested

|  |  |
| --- | --- |
|  | **years** |
| An exploration licence may be granted for a maximum period of 5 years or a lesser period as determined by the Minister. | | |

## Question 6: Estimated annual expenditure for each year of the licence to undertake proposed program of work and rehabilitation

|  |  |
| --- | --- |
| **Year 1** | **Year 2** |
|  |  |
| **Year 3** | **Year 4** |
|  |  |
| **Year 5** | **Total expenditure for the term of the licence** |
|  |  |
| Note: If requested term of licence is less than 5 years, only enter expenditure details for requested term of licence. | |

## Question 7. Evidence of financial capacity to fund the estimated expenditure

Please ensure that supplied financial information is not more than 6 months old.

### 7.1. Company (with audited financial report):

|  |  |
| --- | --- |
| **Assets** | **$** |
| **Net equity (obtained from balance sheet)** |  |
| **Professional expertise in lieu of expenditure** |  |
| **Line of credit from a recognised financial institution** |  |
| **Prospectus (must be underwritten)** |  |
| **Total** |  |
| **Liabilities** | |
| **Expenditure commitment for two years** |  |
| **Total** |  |
| **Net Financial Position:** | |
| **Liabilities subtracted from Assets** |  |

Note: All companies must attach their most recent audited financial report. All fields must be completed. Put N/A if not applicable.

### 7.2. Individual/Company (without audited financial report):

|  |  |
| --- | --- |
| **Assets** | **$** |
| **Bank Statement (current)** |  |
| **Professional expertise in lieu of expenditure (refer to application kit)** |  |
| **Line of credit from a recognised financial institution** |  |
| **Prospectus (must be underwritten)** |  |
| **List of Plant and Equipment owned by applicant** |  |
| **Shares Certificates – value of listed shares held in other entities at current market price (selling)** |  |
| **Total** |  |
| **Liabilities** | |
| **Expenditure commitment for other granted tenements (Victoria and elsewhere for the next two years)** |  |
| **Expenditure required on this application for the first two years** |  |
| **Total** |  |
| **Net Financial Position:** | |
| **Liabilities subtracted from Assets** |  |

Note: All applicants must provide a current bank statement.  
List of plant and equipment can only be included provided it is owned by the applicant and it is to be used for activities on this application.

## Question 8: Expertise of technical advisor(s), including the applicant, that will assist in the program of work

|  |  |
| --- | --- |
| **Technical advisor 1** | |
| **Name:** | |
|  | |
| **Address:** | |
|  | |
| **Telephone:** | **Email:** |
|  |  |
| **Qualifications** | |
|  | |
| **Employee of applicant?** Yes     No | |
| **Technical advisor 2** | |
| **Name:** | |
|  | |
| **Address:** | |
|  | |
| **Telephone:** | **Email:** |
|  |  |
| **Qualifications** | |
|  | |
| **Employee of applicant?** Yes     No | |

Note: If the person is not an employee of the applicant you must attach evidence of their agreement to assist in the proposed work program.

Please attach details of any additional technical advisors on a separate page.

## Question 9: Indicate applicant’s experience in exploration and mining activities and associated rehabilitation

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| --- |
| **I/We currently or have previously held a minerals tenement in Victoria (within last 5 years) under the name given in Question 1 (No further details are required).**  **I/We have previously held a minerals tenement in Victoria (within last 5 years), under another name (Attach details).**  **I/We have held a minerals tenement outside Victoria within last 5 years (Attach details of location and type of most recently held tenements and describe operation).**  **I/We have not held a minerals tenement within last 5 years (Attach details of relevant experience).** |

## Question 10: Indicate whether any of the following apply to the applicant or associate

|  |
| --- |
| **I/We have failed to undertake rehabilitation required under the MRSDA and the Minister has taken action to rehabilitate the land under section 83 of the MRSDA;**  **I/We have had a licence cancelled under the MRSDA;**  **I/We have been convicted of an offence against the MRSDA;**  **I/We have been convicted of an offence involving fraud or dishonesty; or**  **I/We are insolvent under administration.**  If one or more of the above are applicable to either the applicant or an associate, attach details outlining –   * the name of the party and their relationship to the applicant; * the nature of the offence; * when the offence was committed; and * the penalty imposed (if applicable).   *Note – an Associate is defined as a director, partner, trustee, executive officer, secretary or any other officer or person associated or connected with the ownership, administration or management of the applicant's (or licensee's) business.* |

## Question 11: Fit and proper – other factors

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| --- |
| If applicable, please attach any other information that may be relevant for determining whether the applicant is a fit and proper person to hold the licence. For information on other factors the Minister may consider, refer to the [Fit and Proper Person Operational Policy](https://earthresources.vic.gov.au/legislation-and-regulations/guidelines-and-codes-of-practice/fit-and-proper-person-policy).  **Have you attached details of Fit and Proper – other factors?**  **Yes**  **No** |

## Question 12: Mineral(s) to which the application relates

|  |  |  |  |
| --- | --- | --- | --- |
| Primary mineral to be explored for (tick only 1 box): | | | |
| **Gold** | | **Silver** | **Platinum** |
| **Coal** | | **Antimony** | **Diamonds** |
| **Mineral sands** | | **Kaolin/Clay** | **Base metals (copper, lead, zinc)** |
| **Gypsum** | | | |
| **Other (specify)** |  | | |
| Secondary mineral(s) to be explored for: | | | |
| **Gold** | | **Silver** | **Platinum** |
| **Coal** | | **Antimony** | **Diamonds** |
| **Mineral sands** | | **Kaolin/Clay** | **Base metals (copper, lead, zinc)** |
| **Gypsum** | |  |  |
| **Other (specify)** |  | | |

## Question 13: Work program details for each year of the licence

|  |
| --- |
| A detailed program of work is required in all Exploration Licence applications. It is important that program of work details are as comprehensive as possible as your application may be competing against other applications lodged on the same day.  The program of work must include: |
| **The nature of the work to be undertaken;**  **The location and focus of the proposed exploration activities, as far as is practicable;**  **A description of the nature of the targets that the program seeks to delineate;**  **The geological rationale behind the proposed program;**  **A proposed timing schedule for the exploration program** |
| Refer to the [Exploration Licence Application Kit](https://earthresources.vic.gov.au/licensing-approvals/mineral-licences/apply-for-an-exploration-licence/exploration-licence-application-kit) for specific details of the program of work requirements. |

## Question 14: Preferred annual reporting date (choose one of the following)

|  |
| --- |
| **31 March**  **30 June**  **30 September**  **31 December** |

## Question 15: Application Fee

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| --- | --- |
| **Application for Exploration Licence fee of $** |  |
| Note: The application must be accompanied by the prescribed fee. Refer to Fees and charges section on the Earth Resources website. | |

## Applicant's Declaration

|  |  |
| --- | --- |
| I/We declare that to the best of my/our knowledge, all the information I/we have given is true and correct. | |
| **1. Name:** |  |
| **Position:** |  |
| **(Applicant, Director, Secretary or authorised person)** | |
| **Signature:** |  |
| **Date:** |  |
| **2. Name:** |  |
| **Position:** |  |
| **(Applicant, Director, Secretary or authorised person)** | |
| **Signature:** |  |
| **Date:** |  |

Note: If more than two applicants please attach declaration on a separate page.

## Attachments Checklist

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Indicate the attachments you are submitting with the application: | | | | |
| **Map showing area covered by application**  **List of directors and company secretary (including their date of birth details), of the applicant company (if applicable)**  **Copy of certificate of registration of applicant company or certificate of registration on change of name (if applicable)**  **Evidence of authorisation from applicant for agent to act on their behalf (if applicable)**  **Work program details**  **Evidence of financial capability**  **Statement by non-employee technical advisors of agreement to assist in proposed program of work (if applicable)**  **Application fee**  **Other attachments (give details below):** | | | | |
|  | | |  | |
|  |  |  | |

## Privacy Statement

Personal information provided by you for the purpose of your application and any related purpose (including the issue of a licence) is collected, used and stored by the department to assist in the performance of duties under the MRSDA.

You have the right of access to this information by contacting the Earth Resources Information Centre, Department of Environment, Energy and Climate Action, Level 15, 1 Spring Street, Melbourne VIC 3000

The information may be disclosed to the Victoria Police, the Australian Securities and Investments Commission and other government organisations for the purpose of administering or enforcing the Act or a relevant Act. Limited information may be available to the public for the purpose of land use advice.

|  |  |
| --- | --- |
| Office Use Only  Date received:  Delivered: In person / By post  Checked by:  Exploration Licence no:  District: | **YOU MUST SUBMIT THIS APPLICATION TO THE EARTH RESOURCES INFORMATION CENTRE, LEVEL 15, 1 SPRING ST MELBOURNE VICTORIA 3000 (GPO BOX 500, MELBOURNE VICTORIA 8002) RANKING IS GIVEN ACCORDING TO THE DAY THE APPLICATION IS RECEIVED BY THE EARTH RESOURCES INFORMATION CENTRE** |