# Prospecting Licence Application Form

*Mineral Resources (Sustainable Development) Act 1990* (MRSDA)

Mineral Resources (Sustainable Development) (Mineral Industries) Regulations 2019 (MRSDMIR)

**ALL information required by regulations 13 and 16 of the MRSDMIR must be provided or the application is invalid. Section 15 of the MRSDA also sets out additional requirements for Prospecting Licences.**

## Question 1. Name address, contact phone and email address of applicant(s):

|  |  |  |
| --- | --- | --- |
| **1. Surname or Company name:** | | **ABN (if applicable):** |
|  | |  |
| **Given name(s) (if applicable):** | **Mr/Mrs/Ms (if applicable):** | **Date of birth (if applicable):** |
|  |  |  |
| **Number and street name: (Do not provide a Post Box Number. Must be registered office address if a company.)** | | |
|  | | |
| **Suburb:** | **State:** | **Postcode:** |
|  |  |  |
| **Email:** | | **Telephone:** |
|  | |  |
| **2. Surname or Company name:** | | **ABN (if applicable):** |
|  | |  |
| **Given name(s) (if applicable):** | **Mr/Mrs/Ms (if applicable):** | **Date of birth (if applicable):** |
|  |  |  |
| **Number and street name: (Do not provide a Post Box Number. Must be registered office address if a company.)** | | |
|  | | |
| **Suburb:** | **State:** | **Postcode:** |
|  |  |  |
| **Email:** | | **Telephone:** |
|  | |  |

Note: If more than two applicants please attach details on a separate page

## Contact details for correspondence (if different from above)

|  |  |
| --- | --- |
| **Tick one:**  Applicant  Employee Agent  Note: If agent is selected, authorisation from applicant for agent to act on their behalf must be attached to application | |
| **Name:** | **Position (if employee):** |
|  |  |
| **Address for correspondence:** | |
|  | |
| **Telephone:** | **Fax:** |
|  |  |
| **Email:** | |
|  | |
| **Project name for this tenement (optional):** | |
|  | |
| Note: ALL applicants (or the authorised agent) must sign at end of application. | |

## Question 2: Applicant Company details

|  |
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| If the applicant is a company, please attach the following items to the application:  A list of directors and company secretary of the company (including their dates of birth); and  A copy of the certificate of registration of the company or certificate of registration on change of name |

## Question 3: Description of application area

|  |  |
| --- | --- |
| **1:25,000 Map Name(s):** | **Area (hectares):** |
|  |  |
| **Attach a map which:**  indicates the land being applied for;  is of 1:25,000 scale or of a scale that provides more detail;  is related to the Map Grid of Australia (GDA94 coordinates);  clearly shows the boundaries of private land and Crown land;  includes a note describing the relationship of the application area to land title boundaries where applicable;  Does the application area include privately-owned agricultural land which is not owned by the applicant(s)?  **No**  **Yes -** The attached map must also clearly show the extent of land used as agricultural land. | |

## Question 4: Names and addresses of all owners and occupiers of any private land covered by the application

|  |  |  |
| --- | --- | --- |
| **1. Name:** | | |
|  | | |
| **Owner**  **Occupier** | | |
| **Parish(es):** | **Crown Allotment(s):** | |
|  |  | |
| **Number and street name:** | | |
|  | | |
| **Suburb:** | **State:** | **Postcode:** |
|  |  |  |
| **2. Name:** | | |
|  | | |
| **Owner**  **Occupier** | | |
| **Parish(es):** | **Crown Allotment(s):** | |
|  |  | |
| **Number and street name:** | | |
|  | | |
| **Suburb:** | **State:** | **Postcode:** |
|  |  |  |
| If more than two owners/occupiers please attach as a separate page. | | |

## Question 5: Native Title

|  |
| --- |
| If the application includes Crown land, indicate which of the following options will be utilised to comply with the Commonwealth *Native Title Act 1993* (NTA) or the *Traditional Owners Settlement Act 2010* (TOSA).  Excise all Crown land except those areas where native title has been extinguished (such as Roads and Road Reserves);  Comply with the Right to Negotiate provisions of the NTA;  Reach an Indigenous Land Use Agreement under the NTA; or  Comply with the relevant land use activity agreement under the TOSA (where applicable).  You must answer this question if the application includes Crown land. Refer to the [Prospecting Licence Application Kit](https://earthresources.vic.gov.au/licensing-approvals/mineral-licences/apply-for-a-prospecting-licence/prospecting-licence-application-kit) for further details. |

## Question 6: Does the application area lie within an Exploration Licence (EL) or Retention Licence (RL) either granted or applied for?

|  |  |  |
| --- | --- | --- |
| **No** (Go to Question 7)  **Yes** (provide licence number(s) and complete section below) | | |
| Licence number |  |  |
| Please tick the appropriate box below:  (The application is invalid if you cannot tick one of these questions below)  I/We are the holder(s)/applicant(s) of the EL/RL(s)  or  A letter of consent from the EL/RL holder(s)/applicant(s) is attached  or  Evidence of the request for EL holder consent is attached (section 25A waiver).  Note: A section 25A waiver application can only be made if the EL was registered more than 2 years before the application is lodged and the applicant is unable to obtain the written consent of the holder of the EL to the granting of the licence. The section 25A waiver request is at the back of this application form. | | |

## Question 7: Licence term requested

|  |  |
| --- | --- |
|  | **years** |
| A prospecting licence may be granted for a period not exceeding seven years. | |

## Question 8: Mineral(s) to which the licence will relate

|  |  |  |  |
| --- | --- | --- | --- |
| Primary mineral (tick only 1 box): | | | |
| **Gold** | | **Silver** | **Platinum** |
| **Coal** | | **Antimony** | **Diamonds** |
| **Mineral sands** | | **Kaolin/Clay** | **Base metals (copper, lead, zinc)** |
| **Gypsum** | | | |
| **Other (specify)** |  | | |
| Secondary mineral(s): | | | |
| **Gold** | | **Silver** | **Platinum** |
| **Coal** | | **Antimony** | **Diamonds** |
| **Mineral sands** | | **Kaolin/Clay** | **Base metals (copper, lead, zinc)** |
| **Gypsum** | |  |  |
| **Other (specify)** |  | | |

## Question 9: Evidence of financial capacity to fund the estimated expenditure

|  |  |
| --- | --- |
| *Please ensure that supplied financial information is not more than 6 months old.* 1. Company (with audited financial report): | |
| **Assets:** | **$** |
| Net equity (obtained from balance sheet) |  |
| Professional expertise in lieu of expenditure |  |
| Line of credit from a recognised financial institution |  |
| Prospectus (must be underwritten) |  |
| **Total** |  |
| **Liabilities:** | |
| Expenditure commitment for two years |  |
| **Total** |  |
| **Net Financial Position:** | |
| Liabilities subtracted from Assets |  |
| Note: All companies must attach their most recent audited financial report. All fields must be completed. Put N/A if not applicable. | |
| 2. Individual/Company (without audited financial report): | |
| **Assets:** | **$** |
| Bank Statement (current) |  |
| Professional expertise in lieu of expenditure (refer to application kit) |  |
| Line of credit from a recognised financial institution |  |
| Prospectus (must be underwritten) |  |
| List of Plant and Equipment owned by applicant |  |
| Shares Certificates – value of listed shares held in other entities at current market price |  |
| **Total** |  |
| **Liabilities:** | |
| Expenditure commitment for other granted tenements (Victoria and elsewhere for the next two years) |  |
| Expenditure required on this application for the first two years |  |
| **Total** |  |
| **Net Financial Position:** | |
| Liabilities subtracted from Assets |  |
| Note: All applicants must provide a current bank statement.  List of plant and equipment can only be included provided it is owned by the applicant and it is to be used for activities on this application.  All fields must be completed. Put N/A if not applicable. | |

## Question 10: Estimated expenditure for first 2 years and for the term of the licence

|  |  |
| --- | --- |
| **Year 1** | **Year 2** |
|  |  |
| **Term of the licence** | |
|  | |

## Question 11: Expertise of person(s), including the applicant, undertaking the proposed program of work

| **Name** | | **Qualifications** | **Employee of applicant?** |
| --- | --- | --- | --- |
| 1. |  |  | Yes     No |
| 2. |  |  | Yes     No |

## Question 12: Indicate applicant’s experience in mining and exploration activities and associated rehabilitation

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| --- |
| I/We currently or have previously held a minerals tenement in Victoria (within last 5 years) under the name given in Question 1 (No further details are required).  I/We have previously held a minerals tenement in Victoria (within last 5 years), under another name (Attach details).  I/We have previously held a minerals tenement outside Victoria (within last 5 years) (Attach details of location and type of most recently held tenements and describe operation).  I/We have not previously held a minerals tenement within last 5 years (Attach details of your knowledge and relevant mining/exploration experience). |

## Question 13: Indicate whether any of the following apply to the applicant or associate

|  |
| --- |
| Has failed to undertake rehabilitation required under the MRSDA and the Minister has taken action to rehabilitate the land under section 83 of the MRSDA;  Has had a licence cancelled under the MRSDA;  Has been convicted of an offence against the MRSDA;  Has been convicted of an offence involving fraud or dishonesty;  Is insolvent under administration.  If one or more of the above are applicable to either the applicant or an associate of the applicant attach details outlining:   * the name of the party and their relationship to the applicant; * the nature of the offence; * when the offence was committed; and * the penalty imposed (if applicable).   *Note – an Associate is defined as a director, partner, trustee, executive officer, secretary or any other officer or person associated or connected with the ownership, administration or management of the applicant's (or licensee's) business.* |

## Question 14: Fit and proper – other factors

|  |
| --- |
| If applicable, please attach any other information that may be relevant for determining whether the applicant is a fit and proper person to hold the licence. For information on other factors the Minister may consider, refer to the [Fit and Proper Person Operational Policy](https://earthresources.vic.gov.au/legislation-and-regulations/guidelines-and-codes-of-practice/fit-and-proper-person-policy).  **Have you attached details of Fit and Proper – other factors?**  **Yes**  **No** |

## Question 15: Work program details

|  |  |  |
| --- | --- | --- |
| Attach details of the proposed program of work for each year of the licence that includes: | | |
| A map of the location of the proposed works in relation to the boundaries of the land included in the application; and  A brief description of the proposed type of works Proposed Type of Operation: Hard Rock Open Cut  Doze and Detect  Bulk sampling/surface/trenching/exploration  Hard Rock Underground  Alluvial  Shallow excavation (gypsum, kaolin) | | |
| Other (specify) |  |
| Type of Treatment: No Treatment  CIL/CIP  Vat Leach  Gravity  Heap Leach  Mercury | | |
| Other (specify) |  |
| Refer to [Prospecting Licence Application Kit](https://earthresources.vic.gov.au/licensing-approvals/mineral-licences/apply-for-a-prospecting-licence/prospecting-licence-application-kit) for specific details of the program of work requirements. | |

## Question 16: Application Fee

|  |  |
| --- | --- |
| Application for Prospecting Licence fee of $ |  |
| Note: The application must be accompanied by the prescribed fee. Refer to the Fees and charges section on the Earth Resources website. | |

## Question 17: Survey of land applied for (if applicable)

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| --- |
| The Department Head may request the applicant for a prospecting licence include a survey of the boundaries of the land proposed to be covered by the licence (regulation 24(2)). |
| If required, attach a survey of the land proposed to be covered by the licence |

## Applicant's Declaration

|  |  |
| --- | --- |
| I/We declare that to the best of my/our knowledge, all the information I/we have given is true and correct. | |
| **1. Name:** |  |
| **Position:** |  |
|  | **(Applicant, Director, Secretary or authorised person)** |
| **Signature:** |  |
| **Date:** |  |
| **2. Name:** |  |
| **Position:** |  |
|  | **(Applicant, Director, Secretary or authorised person)** |
| **Signature:** |  |
| **Date:** |  |
| If more than two applicants please attach declaration on a separate page. | |

## Attachments Checklist

|  |
| --- |
| Indicate with a tick, the attachments you are submitting with the application: |
| **Map showing area covered by application**  **List of directors and company secretary (including their date of birth details), of the applicant company (if applicable)**  **Copy of certificate of registration or certificate on change of name of applicant company (if applicable)**  **Evidence of authorisation from applicant for agent to act on their behalf (if applicable)**  **Work program details**  **Evidence of financial capability**  **Written consent from EL/RL holder/applicant over application area (if applicable)**  **Application for section 25A EL holder consent waiver (if applicable)**  **Application Fee**  **Survey of the land proposed to be covered by the licence (if applicable)**  **Other attachments (give details below):** |
|  |

## Privacy Statement

Personal information provided by you for the purpose of your application and any related purpose (including the issue of a licence) is collected, used and stored by the department to assist in the performance of duties under the MRSDA.

You have the right of access to this information by contacting the Earth Resources Information Centre, Department of Jobs, Precincts and Regions, Level 15, 1 Spring St, Melbourne VIC 3000.

The information may be disclosed to the Victoria Police, the Australian Securities and Investment Commission and other government organisations for the purpose of administering or enforcing the Act or a relevant Act. Limited information may be available to the public for the purpose of land use advice.

|  |  |
| --- | --- |
| Office Use Only  Date received:  Delivered: In person/By post  Checked by:  Exploration Licence no:  District: | **YOU MUST SUBMIT THIS APPLICATION TO THE EARTH RESOURCES INFORMATION CENTRE, LEVEL 15, 1 SPRING ST MELBOURNE VICTORIA 3000 (GPO BOX 500, MELBOURNE VICTORIA 8002) RANKING IS GIVEN ACCORDING TO THE DAY THE APPLICATION IS RECEIVED BY THE EARTH RESOURCES INFORMATION CENTRE** |

|  |
| --- |
| **APPLICATION FOR SECTION 25A EXPLORATION LICENCE HOLDER CONSENT WAIVER**  *Note: ONLY APPLICABLE IF APPLICATION IS WITHIN AN EXPLORATION LICENCE THAT HAS BEEN REGISTERED FOR MORE THAN 2 YEARS (SEE QUESTION 6).* |

Manager, Earth Resources Tenements  
Department of Environment, Energy and Climate Action   
Earth Resources Regulation  
1 Spring Street  
MELBOURNE VIC 3000

### ATTENTION: EARTH RESOURCES INFORMATION CENTRE

|  |  |
| --- | --- |
| I/We have applied for a prospecting licence for hectares |  |
| The land is covered by Exploration Licence Number |  |
| Exploration Licence was first registered on |  |
| I/We are unable to obtain the written consent of the holder of the Exploration Licence (evidence attached). | |
| Signed: |  |
| Print Name: |  |
| Date: |  |

**For office use only**

That the application is for a prospecting licence; and

That the covering exploration licence has been registered for two years or more; and

That granting of this prospecting licence would not cause the total number of prospecting licences granted by virtue of section 25A (or mining licences granted by virtue of section 25A before 1 February 2012) within this exploration licence to be more than one tenth the number of graticular sections of the exploration licence; and

That there is no other prospecting licence granted by virtue of section 25A (or mining licence granted by virtue of section 25A before 1 February 2012) within this exploration licence that is one kilometre or less from this application (from closest point).

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, GIS Officer

Name: .\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To the Mining Warden

I refer this prospecting licence application to you for a recommendation as to whether I should grant the waiver. Please provide your recommendation within 30 days.

The Prospecting Licence Application and Exploration Licence Tenement Reports are attached.

Manager Earth Resources Tenements  
Earth Resources Regulation  
Delegate of the Minister for Energy and Resources

|  |  |
| --- | --- |
| Date: |  |