# Mining Licence Application Form

*Mineral Resources (Sustainable Development) Act 1990* (MRSDA)

Mineral Resources (Sustainable Development) (Mineral Industries) Regulations 2019 (MRSDMIR)

**All information required by regulations 13 and 15 of the MRSDMIR must be provided or the application is invalid. Section 15 of the MRSDA also sets out additional requirements for Mining Licences.**

## Question 1. Name, address, contact phone and email address of applicant(s):

|  |  |
| --- | --- |
| **1. Surname or Company name:**  | **ABN (if applicable):**  |
|       |       |
| **Given name(s) (if applicable):**  | **Mr/Mrs/Ms (if applicable):**  | **Date of birth (if applicable):**  |
|       |       |       |
| **Number and street name: (Do not provide a Post Box Number. Must be registered office address if a company.)**  |
|       |
| **Suburb:**  | **State:**  | **Postcode:**  |
|       |       |       |
| **Email:** | **Telephone:**  |
|       |       |
| **2. Surname or Company name:**  | **ABN (if applicable):**  |
|       |       |
| **Given name(s) (if applicable):**  | **Mr/Mrs/Ms (if applicable):**  | **Date of birth (if applicable):**  |
|       |       |       |
| **Number and street name: (Do not provide a Post Box Number. Must be registered office address if a company.)**  |
|       |
| **Suburb:**  | **State:**  | **Postcode:**  |
|       |       |       |
| **Email:** | **Telephone:**  |
|       |       |

Note: If more than two applicants please attach details on a separate page.

**Contact details for correspondence (if different from above):**

|  |
| --- |
| **Tick one:****[ ]** Applicant [ ]  Employee [ ] AgentNote: If agent is selected, authorisation from applicant for agent to act on their behalf must be attached to application. |
| **Name:**  | **Position (if employee):**  |
|       |       |
| **Address for correspondence:** |
|       |
| **Telephone:**  | **Fax:** |
|       |       |
| **Email:** |
|       |
| **Project name for this tenement (optional):** |
|       |

Note: ALL applicants (or the authorised agent) must sign at end of application.

## Question 2: Applicant Company details

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| If the applicant is a company, attach the following items to the application.**[ ]** a list of directors and company secretary of the company (including their dates of birth); and[ ]  a copy of the certificate of registration of the company or certificate of registration on change of name |

## Question 3: Description of application area

|  |  |
| --- | --- |
| **1:25,000 Map Name(s):** | **Area (hectares):** |
|       |       |
| **Attatch a map which:**[ ]  indicates the land being applied for;[ ]  is of 1:25,000 scale or of a scale that provides more detail;[ ]  is related to the Map Grid of Australia (GDA94 coordinates);[ ]  clearly shows the boundaries of private land and Crown land;[ ]  includes a note describing the relationship of the application area to land title boundaries where applicable.**Does the application area include privately-owned agricultural land which is not owned by the applicant(s)?**[ ]  No[ ]  Yes -The attached map must also clearly show the extent of land used as agricultural land. |

## Question 4: Survey of land applied for

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| Section 15(1BH) of the MRSDA requires that the application include a survey of the boundary of the land proposed to be covered by the licence in accordance with Division 3A.**[ ]** Attach a survey of the land proposed to be covered by the licence |

## Question 5: Names and addresses of all owners and occupiers of any private land covered by the application

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| **1. Name:**  |
|       |
| [ ]  **Owner**[ ]  **Occupier** |
| **Parish(es):** | **Crown Allotment(s):** |
|       |       |
| **Number and street name:** |
|       |
| **Suburb:**  | **State:**  | **Postcode:**  |
|       |       |       |
| **2. Name:**  |
|       |
| [ ]  **Owner**[ ]  **Occupier** |
| **Parish(es):** | **Crown Allotment(s):** |
|       |       |
| **Number and street name:** |
|       |
| **Suburb:**  | **State:**  | **Postcode:**  |
|       |       |       |
| If more than two owners/occupiers please attach as a separate page. |

## Question 6: Native Title

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| If the application includes Crown land, indicate which of the following options will be utilised to comply with the *Native Title Act* *1993* (Cwlth, NTA) or the *Traditional Owners Settlement Act* *2010* (TOSA).**[ ]** Excise all Crown land except those areas where native title has been extinguished (such as Roads and Road Reserves);[ ]  Comply with the Right to Negotiate provisions of the NTA;[ ]  Reach an Indigenous Land Use Agreement under the NTA; or[ ]  Comply with the relevant land use activity agreement under the TOSA (where applicable).You must answer this question if the application includes Crown land. Refer to [Mining Licence Application Kit](https://earthresources.vic.gov.au/licensing-approvals/mineral-licences/apply-for-a-mining-licence/mining-licence-application-kit) for further details. |

## Question 7: Does the application area lie within a granted Exploration Licence (EL), Prospecting Licence (PL) or Retention Licence (RL)?

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| **[ ]  No** (Go to Question 8) **[ ]  Yes** (provide licence number(s) and complete section below) |
| Licence number(s) |       |
| Please tick the appropriate box below:(The application is invalid if you cannot tick one of these questions below)**[ ]** I/We are the holder(s) of the EL/PL/RL(s)or**[ ]** A letter of consent from the EL/PL/RL holder(s) is attached |

## Question 8: Licence term requested

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|       | **years** |
| A mining licence may be granted for a term not exceeding twenty years unless the Minister decides otherwise. |

## Question 9: Estimated annual expenditure for the first 5 years of the licence

|  |  |
| --- | --- |
| **Year 1** | **Year 2** |
|       |       |
| **Year 3** | **Year 4** |
|       |       |
| **Year 5** | **Total expenditure for the first 5 years of the licence** |
|       |       |
| Note: If requested term of licence is less than 5 years, only enter expenditure details for the requested term of renewal. |

## Question 10: Evidence of financial capacity to fund the estimated expenditure

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| --- |
| 1. Company (with audited financial report): |
| **Assets:** | **$** |
| **Net equity (obtained from balance sheet)** |       |
| **Professional expertise in lieu of expenditure** |       |
| **Line of credit from a recognised financial institution** |       |
| **Prospectus (must be underwritten)** |       |
| **Total** |       |
| **Liabilities:** |
| **Expenditure commitment for two years** |       |
| **Total** |       |
| **Net Financial Position:** |
| **Liabilities subtracted from Assets** |       |
| Note: All companies must attach their most recent audited financial report. All fields must be completed. Insert N/A if not applicable. |
| 2. Individual/Company (without audited financial report): |
| **Assets:** | **$** |
| **Bank Statement (current)** |       |
| **Professional expertise in lieu of expenditure (refer to application kit)** |       |
| **Line of credit from a recognised financial institution** |       |
| **Prospectus (must be underwritten)** |       |
| **List of Plant and Equipment owned by applicant** |       |
| **Shares Certificates – value of listed shares held in other entities at current market price (selling)** |       |
| **Total** |       |
| **Liabilities:** |
| **Expenditure commitment for other granted tenements (Victoria and elsewhere for the next two years)** |       |
| **Expenditure required on this application for the first two years** |       |
| **Total** |       |
| **Net Financial Position:** |
| **Liabilities subtracted from Assets** |       |
| Note: All applicants must provide a current bank statement.List of plant and equipment can only be included provided it is owned by the applicant and it is to be used for activities on this application.All fields must be completed. Insert N/A if not applicable. |

## Question 11: Expertise of technical advisors(s), including the applicant, that will assist in the program of work

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| **Technical advisor 1** |
| **Name:**  |
|       |
| **Address:** |
|       |
| **Telephone:**  | **Email:** |
|       |       |
| **Qualifications** |
|       |
| **Employee of applicant? [ ]** Yes   [ ]   No |
| **Technical advisor 2** |
| **Name:**  |
|       |
| **Address:** |
|       |
| **Telephone:**  | **Email:** |
|       |       |
| **Qualifications** |
|       |
| **Employee of applicant? [ ]** Yes   [ ]   No |

Note: If the person is not an employee of the applicant you must attach evidence of their agreement to assist in the proposed work program.

Please attach details of any additional technical advisors on a separate page.

## Question 12: Indicate applicant’s experience in exploration and mining activities and associated rehabilitation

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| **[ ]  I/We currently or have previously held a minerals tenement in Victoria (within last 5 years) under the name given in Question 1 (No further details are required).****[ ]  I/We have previously held a minerals tenement in Victoria (within last 5 years), under another name (Attach details).****[ ]  I/We have previously held a minerals tenement outside Victoria (within last 5 years) (Attach details of location and type of most recently held tenements and describe operation).****[ ]  I/We have not previously held a minerals tenement within last 5 years (Attach details of your knowledge and relevant mining/exploration experience).** |

## Question 13: Indicate any of the following apply to the applicant or an associate of the applicant

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| **[ ]  Has failed to undertake rehabilitation required under the MRSDA and the Minister has taken action to rehabilitate the land under section 83 of the MRSDA****[ ]  Has had a licence cancelled under the MRSDA;****[ ]  Has been convicted of an offence against the MRSDA;****[ ]  Has been convicted of an offence involving fraud or dishonesty; or****[ ]  Is insolvent under administration.**If one or more of the above are applicable to either the applicant or an associate, attach details outlining –* the name of the party and their relationship to the applicant; and
* the nature of the offence; and
* when the offence was committed; and
* the penalty imposed (if applicable).

*Note – an Associate is defined as a director, partner, trustee, executive officer, secretary or any other officer or person associated or connected with the ownership, administration or management of the applicant's business.* |

## Question 14: Fit and proper – other factors

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| If applicable, please attach any other information that may be relevant for determining whether the applicant is a fit and proper person to hold the licence. For information on other factors the Minister may consider, refer to the [Fit and Proper Person Operational Policy](https://earthresources.vic.gov.au/legislation-and-regulations/guidelines-and-codes-of-practice/fit-and-proper-person-policy).**Have you attached details of Fit and Proper – other factors?****[ ]  Yes****[ ]  No** |

## Question 15: Description of Mineral Resource

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| Section 15(1BB) of the MRSDA requires that the application include a description of the mineral resource in accordance with the guidelines issued by the Minister. (Note - if the application is for an Infrastructure Mining Licence, you do not need to identify a mineral resource or submit a mineralisation report (Question 16), for the purposes of this application).If the application is for an Infrastructure Mining Licence please tick the box below and indicate the associated Mining Licence number in the relevant box below.[ ]  Infrastructure Mining Licence |
| MIN |        | (Go to Question 18) |
| If the application is not for an Infrastructure Mining licence, attach a description of the mineral resource, in accordance with the [Ministerial Guidelines for Description of a Mineral Resource](https://earthresources.vic.gov.au/legislation-and-regulations/guidelines-and-codes-of-practice/ministerial-guidelines-for-description-of-a-mineral-resource), and indicate whether that description refers to a:[ ]  Indicated mineral resource in accordance with JORC; or [ ]  Measured mineral resource in accordance with JORC; or[ ]  Alternative mineral resource standard as provided in the Ministerial guidelines. |

## Question 16: Mineralisation Report

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| If the mineral resource described in Question 15 is not already being mined, a mineralisation report must be submitted with the application.  |
| The mineralisation report must be in accordance with section 15(1BE) and (1BF) of the MRSDA. The mineralisation report must include the exploration results in relation to the described mineral resource, including the exploration results which detail: |
| **[ ]** Types of minerals identified; |
| **[ ]** Location, depth, quantity and extent of the minerals; |
| **[ ]** Method by which that extent has been determined; and |
| **[ ]** Analytic results obtained from samples of those minerals |
| The mineralisation report must also include (in accordance with the Ministerial guidelines): |
| **[ ]** Where pre-feasibility or other relevant studies, plans and analyses demonstrating economic viability have been undertaken, a description and summary of the findings of those studies with independent verification by a suitably qualified person; or |
| **[ ]** Where pre-feasibility or other relevant studies, plans and analyses demonstrating economic viability have been undertaken, a full copy of the relevant study; or |
| **[ ]** Where pre-feasibility or other relevant studies, plans and analyses demonstrating economic viability have not been undertaken, a demonstrated commitment to mining. |
| Refer to the [Ministerial Guidelines for Description of a Mineral Resource](https://earthresources.vic.gov.au/legislation-and-regulations/guidelines-and-codes-of-practice/ministerial-guidelines-for-description-of-a-mineral-resource) for specific details on what to include in a Mineralisation Report. |

## Question 17: Competent Person

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| The mineralisation report must be prepared by a competent person.The following information must also be submitted with the mineralisation report: |
| **[ ]** Name, address,contact phone number and email address of the person who prepared the report; |
| **[ ]** Relevant professional organisation membership/s of the competent person who prepared the report; and |
| **[ ]** Relevant experience of the person who prepared the report. |

## Question 18: Work program details

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| Attach details of the proposed program of work that include: |
| [ ]  a map of the location of the proposed mining works in relation to the boundaries of the land included in the application; and[ ]  a brief description of the proposed types of works; and [ ]  where relevant, details of any proposed studies and geological work on the mineral resource and its viability for mining; and[ ]  a proposed schedule for commencement of mining including any activities that must be undertaken before mining can commence such as:1. obtaining of any necessary permit, approval or authorisation;
2. construction or commissioning for mining

Refer to the [Mining Licence Application Kit](https://earthresources.vic.gov.au/licensing-approvals/mineral-licences/apply-for-a-mining-licence/mining-licence-application-kit) and the [Mining Licence Guidelines](https://earthresources.vic.gov.au/legislation-and-regulations/guidelines-and-codes-of-practice/mining-licence-guidelines) for specific details on the program of work requirements.Proposed Type of Operation:[ ]  Hard Rock Open Cut [ ]  Doze and Detect [ ]  Bulk sampling/surface/ trenching/exploration[ ]  Hard Rock Underground [ ]  Alluvial [ ]  Shallow excavation (gypsum, kaolin) |
| [ ]  Other (specify) |       |
| Type of Treatment:[ ]  No Treatment [ ]  CIL/CIP [ ]  Vat Leach[ ]  Gravity [ ]  Heap Leach [ ]  Mercury |
| [ ]  Other (specify) |       |

## Question 19: Mineral(s) to which the application relates

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| --- |
| Primary mineral (tick only 1 box): |
| **[ ]  Gold** | **[ ]  Silver** | **[ ]  Platinum** |
| **[ ]  Coal**  | **[ ]  Antimony** | **[ ]  Diamonds** |
| **[ ]  Mineral sands** | **[ ]  Kaolin/Clay** | **[ ]  Base metals (copper, lead, zinc)** |
| **[ ]  Gypsum** |
| **[ ]  Other (specify)** |       |
| Secondary mineral(s): |
| **[ ]  Gold** | **[ ]  Silver** | **[ ]  Platinum** |
| **[ ]  Coal** | **[ ]  Antimony** | **[ ]  Diamonds** |
| **[ ]  Mineral sands** | **[ ]  Kaolin/Clay** | **[ ]  Base metals (copper, lead, zinc)** |
| **[ ]  Gypsum** |  |  |
| **[ ]  Other (specify)** |       |

## Question 20: Application Fee

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| Application for Mining Licence fee of $ |       |
| Note: The application must be accompanied by the prescribed fee. Refer to Fees and charges section on the [Earth Resources](http://earthresources.vic.gov.au) website. |

## Applicant's Declaration

|  |
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| I/We declare that to the best of my/our knowledge, all the information I/we have given is true and correct. |
| **1. Name:** |       |
| **Position:** |       |
| **(Applicant, Director, Secretary or authorised person)** |
| **Signature:** |  |
| **Date:** |       |
| **2. Name:** |       |
| **Position:** |       |
| **(Applicant, Director, Secretary or authorised person)** |
| **Signature:** |  |
| **Date:** |       |
| If more than two applicants please attach declaration on a separate page. |

## Attachments Checklist

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| Indicate with a tick, the attachments you are submitting with the application: |
| **[ ]  List of directors and company secretary (including their date of birth details), of the applicant company (if applicable)****[ ]  Copy of certificate of registration or certificate of registration on change of name of applicant company (if applicable)****[ ]  Map showing area covered by application****[ ]  Survey of the land proposed to be covered by the licence****[ ]  Written consent from EL/PL/RL holder over application area (if applicable)****[ ]  Evidence of authorisation from applicant for agent to act on their behalf (if applicable)****[ ]  Evidence of financial capability****[ ]  Statement by non-employee technical advisors of agreement to assist in proposed program of work (if applicable)****[ ]  Description of Mineral Resource****[ ]  Mineralisation Report****[ ]  Work program details****[ ]  Application Fee****[ ]  Other attachments (give details below):** |
|       |

## Privacy Statement

Personal information provided by you for the purpose of your application and any related purpose (including the issue of a licence) is collected, used and stored by the department to assist in the performance of duties under the MRSDA.

You have the right of access to this information by contacting the Earth Resources Information Centre, Department of Jobs, Precincts and Regions, Level 15, 1 Spring Street, Melbourne VIC 3000

The information may be disclosed to the Victoria Police, the Australian Securities and Investments Commission and other government organisations for the purpose of administering or enforcing the Act or a relevant Act. Limited information may be available to the public for the purpose of land use advice.

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| Office Use OnlyDate received:Delivered: In person / By postChecked by:Exploration Licence no:District:  | **YOU MUST SUBMIT THISAPPLICATION TOTHE EARTH RESOURCESINFORMATION CENTRE,LEVEL 15, 1 SPRING STMELBOURNE VICTORIA 3000(GPO BOX 2392,MELBOURNE VICTORIA 3001)RANKING IS GIVEN ACCORDING TOTHE DAY THE APPLICATION IS RECEIVEDBYTHE EARTH RESOURCES INFORMATION CENTRE** |