# Extractive Industries Work Authority Application Form

Mineral Resources (Sustainable Development) Act 1990

* All items must be completed for the application to be considered.
* If you have any queries please contact your Assessments Officer in the Earth Resources Regulation Branch.
* Return completed form to your Assessments Officer.

## 1. Applicant information

(Applications can only be made in the name of individual/s or a company. Applications cannot be made under trading names.)

|  |  |
| --- | --- |
| Work Authority Number: |       |
| Surname or Company Name: |       |
| Given name(s): |       |
| ACN if Company: |       |
| Contact Person: |       |
| Postal Address: |       |
| Physical Address: (Not a PO box. Must be registered office address if a company) |       |
| Telephone: |       |
| Fax: |       |
| Mobile: |       |
| Email: |       |

## 2. Description of Land (Checklist)

|  |  |  |
| --- | --- | --- |
| [ ]  A map must be attached showing Work Authority Boundary | [ ]  Current certificate of the Title attached | [ ]  Certificate of Title previously submitted |
| Municipality |       |
| Parish |       |
| Crown Allotment Number(s) |       |
| Lot Number |       |
| Land Status: | [ ]  Private – no depth limit[ ]  Private – depth limit[ ]  Crown Land |

## 3. Details of Operation

|  |
| --- |
| Please tick the boxes below if relevant[ ]  the area is less than 5 hectares in size[ ]  the extraction will be less than 5 meters in depth[ ]  there will be no blasting[ ]  there will be no native vegetation removalNote: If all the above boxes are ticked no Work Plan is required however, the Work Authority will be subject to operating in accordance with the "Code of Practice for Small Quarries". |
| [ ]  Yes | [ ]  No | is a Cultural Heritage Management Plan (CHMP) required? |
| [ ]  Yes | [ ]  No | is a copy of an approved CHMP attached? |
| Note: if a CHMP is required, the department cannot grant a Work Authority until evidence is provided that a CHMP has been approved. |

## 4. Crown Land Minister's Consent (if applicable)

|  |
| --- |
| [ ]  attached[ ]  previously submitted |

## 5. Other Consents

|  |
| --- |
| [ ]  Not applicable[ ]  Easement[ ]  Exploring[ ]  Site Access |

## 6. Rehabilitation Bond

|  |
| --- |
| Note: the Rehabilitation Bond must be supplied in the form of a Bank Guarantee (refer to the Departmental Policy for Rehabilitation Bonds)[ ]  Bank Guarantee attached [ ]  Previously submitted |

## 7. Public Liability Insurance

|  |
| --- |
| Do you hold current public liability insurance for this operation?[ ]  Yes [ ]  No |

## 8. Planning Permit

|  |
| --- |
| Please tick the appropriate box[ ]  Copy of Planning Permit attached [ ]  Previously submitted [ ]  Planning permit not required |

## 9. Work Plan fee

|  |
| --- |
| Contact us for current fees and charges.[ ]  Application Fee attached [ ]  Not applicable [ ]  Previously submitted |

## 10. Work Authority Fee

|  |
| --- |
| Contact us for current fees and charges.[ ]  Application Fee attached [ ]  Previously submitted |

## 11. Applicant signature

|  |  |
| --- | --- |
| Name: |       |
| Signature: |  |
| Date: |       |
| Name: |       |
| Signature: |  |
| Date: |       |

### Note:

\* Refer to section 127 of the Corporations Act 2001 for requirement to execute a document by a company.

\* Application made and submitted by persons acting on behalf of another party must provide written evidence that they are acting on behalf of that party.

## Privacy Statement

The personal information on this form, and any authority that is issued following processing of this form, will be stored and used by the Department of Environment, Energy and Climate Action for the purposes of administering the Mineral Resources (Sustainable Development) Act 1990 (the Act). You have the right of access to this information by contacting the Earth Resources Information Centre, Level 15, 1 Spring Street, Melbourne Victoria 3000. The information may be disclosed to another government organisation for the purpose of administering or enforcing the Act or a relevant Act, and to the public for the purpose of land use advice.